

ATTACHMENT D:

STATE PRIMARY CARE GRANT PROGRAM APPLICATION REVIEWER SCORE SHEET AND CRITERIA

Please be aware that this criteria may be changed or modified at any time.

Name of Project: _____ Name of Applicant Agency: _____ Type: <u>Dental - Mental Health - Primary Care</u> County(ies): _____	Total Points Possible	Total Points Awarded
REVIEWER SUMMARY SCORE SHEET		
Primary Care Ranking		
To what extent is the project providing primary health care services?	0-2 points	
Section I: Project Application Narrative Questions		
Question #1 - Summary Paragraph Describing the Parent Agency	0 points	
Question #2 - Target Population	0-3 points	
Question #3 - Objectives (also review Table 2 and Table 3)		
a. Are objectives doable, appropriate?	0-4 points	
b. Are objectives measurable?	0-1 points	
c. Number of users and encounters are realistic, attainable.	0-2 points	
d. Is the Project providing comprehensive primary care services?	0-6 points	
Question #4 - Evaluation/Quality Review	0-2 points	
Question #5 - Innovation	0-3 points	
Question #6 - Collaboration	0-3 points	
Question #7 - Sustainability of Funding	0-3 points	
Question #8 - Budget Narrative (also Table 1)	0-4 points	
Section II: Data and Tables (Review Table 3)		
Question #9 - Patients by Income Level (#3)	0-4 points	
Question #10 - Patients by Insurance Status (#4)	0-3 points	
Total points	40 points	

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DETAILED CRITERIA FOR REVIEWER SCORING

Primary Care Ranking		
To what extent is the project providing primary health care services?		
Project does not provide primary health care - Project is not eligible for funding. 1 point = Project is providing a mix of primary and non-primary care 2 points = Project is clearly primary health care	0-2 points	
Section I: Project Application Narrative Questions		
Question #1 - Summary Paragraph Describing the Parent Agency		
a. Applicant describes the Parent Agency for the project. Response required to help reviewer better understand the Project. (No determination criteria.)	0 points	
Question #2 - Target Population		
a. Applicant describes the population, as well as the population's need for the service(s). (Three determination criteria Geography, Cultural Barriers, and Lack of Other Sources of Care.) 0 points = Poor or no description of the population to be served, poor or no determination criteria support the need for the project. 1 point = Description of population to be served included. One determination criterion clearly supports the need for the project. 2 points = Good description of population to be served. Two determination criteria clearly support the need for the project. 3 points = Good description of population to be served. All three determination criteria clearly support the need for the project.	0-3 points	
Question #3 - Objectives (also review Table 2 and Table 3 forms, Items #1 and #2)		
a. Are objectives doable, appropriate? (Three determination criteria: Clarity of objectives, are objectives doable [yes or no], are objectives realistic [yes or no].) 0 points = No objectives described. 1 point = Objectives are poorly written. 2 points = Objectives are well written. 3 points = Objectives are well written and two or more objectives meet at least one determination criterion. 4 points = Objectives are well written and two or more objectives meet all determination criteria.	0-4 points	
b. Are objectives measurable? (yes or no) 0 points = No 1 point = Yes	0-1 points	
c. Number of users and encounters is realistic, attainable. (Reviewers confidence level in reviewing project attainability.) 0 points = Not confident that project is realistic, attainable. 1 point = Confident that project is realistic, attainable. 2 points = Highly confident that project is realistic, attainable.	0-2 points	
d. Is the Project providing comprehensive primary care services? 0 points = Only preventive services including educational 2 point = Acute care and preventive services 4 points = chronic care, acute care and preventive services 6 points = any of the following: emergency, 24 hour coverage, mental health crisis intervention coverage plus chronic and acute care, and preventive services.	0-6 points	

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Question #4 - Evaluation/Quality Review		
<p>a. Did applicant provide information on their evaluation/quality review program for the project? (Two determination criteria: has an existing program in place [yes or no] or is in process of creating a program for this project [yes or no].)</p> <p>0 points = Project does not have an evaluation/quality review program. 1 point = Project will create and implement an evaluation/quality review program for the project. 2 points = Project has an existing evaluation/quality review program for the project.</p>	0-2 points	

Question #5 - Innovation		
<p>a. Did applicant describe innovative aspects of their project? (Three determination criteria: New or different approach, effective [yes or no], efficient [yes or no].)</p> <p>0 points= Project meets none of the criteria. 1 point = Project is new and meets at least one determination criterion. 2 points = Project is new and effective and meets at least two determination criteria. 3 points = Project is new and efficient and relates to all Project needs, and meets all determination criteria.</p>	0-3 points	

Question #6 - Collaboration		
<p>a. Applicant demonstrates collaborative efforts to achieve objective(s). (Two determination criteria: Number of partners and description of collaboration.)</p> <p>0 points = No collaboration. 1 point =One partner, and collaboration described. 2 points = One to two partners, and collaboration for both is well described. 3 points =Three or more partners, and collaboration for all is well described.</p>	0-3 points	

Question #7 - Sustainability of Funding		
<p>a. Did applicant provide a plan of financing for the target population (i.e. if State Primary Care Grant funding were no longer available) and evidence of other sources of funding for the project?(Two determination criteria: Description of sustainability and evidence of other sources of funding.)</p> <p>0 points = Not sustainable. 1 point =Possibly sustainable. 2 points = Probably sustainable, and provided evidence of other sources of funding. 3 points = Definitely sustainable, and provided evidence of other sources of funding.</p>	0-3 points	

Question #8 - Budget Narrative (also review Table 1)		
<p>a. Do funding categories relate to project needs, and are they reasonable and cost-effective? (Three determination criteria: Costs relate to project’s needs, costs are reasonable, and project is cost effective.)</p> <p><u>Combined points for score:</u> 0 points = Project meets none of the criteria. 1 point =Project is costeffective. 1 point =Project costs are reasonable. 2 points =Project costs relate to Project needs are described.</p>	0-4 points	

Section II: Data and Tables (Review Table 3)

Question #9 - Users by Income Level (review Project Projections forms, Item #3)		
<p>a. To what extent are the projected patients at a low income level? (Determination criteria: populations served at 100% or below and/or 101 to 200% of federal poverty level.)</p> <p>0 points = Populations served are not at low income level OR applicant provided no information. 1 point =30% of population served are 100% or below and/or 101 to 200% of federal poverty level. 2 points = 31 -49% of population served are 100% or below and/or 101 to 200% of federal poverty level. 3 points =50-74% population served are 100% or below and/or 101 to 200% of federal poverty level. 4 points = 75% or more of population served are 100% or below and/or 101 to 200% of federal poverty level</p>	0-4 points	

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Question #10 - Users by Insurance Status (review Project Projections forms, Item #4)		
a. To what extent are the projected patients uninsured or under insured? (Determination criteria: Percent of populations served that are uninsured or underinsured.) 0 points = Less than 50% of populations served are uninsured and/or under insured (combined total). 1 point =50% of populations served are uninsured and/or under insured (combined total). 2 points =51 to 74% of populations served are uninsured and/or under insured (combined total). 3 points =75% or more of populations served are uninsured and/or under insured (combined total).	0-3 points	
Total Points	40	

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Name of Project: _____

Name of Agency: _____

Type: Dental - Mental Health - Primary Care County(ies): _____

Comments:

Primary Care Ranking:

Please include notes with your scoring sheets. This helps our office with the final decisions in awarding funds.